



**City of Raleigh**  
**Malt Beverage / Wine Premises**  
**License Application**  
PO Box 590, Raleigh, North Carolina 27602  
(919) 890-3200

Every person desiring to sell at retail or wholesale within the city any of the beverages defined and enumerated in G.S. 18B-101, as amended shall first obtain a license from the Revenue Manager. No such license shall be issued by the Revenue Manager until the applicant has obtained the appropriate permit from the State Board of Alcohol Control as provided by G.S. Chapter 18B.

**INSTRUCTIONS (*Please read carefully*)**

1. **Before** applying for any malt beverage / wine permits, contact the Zoning Division at (919) 516-2500 to make sure your proposed business activity is allowed at your proposed business location.
2. Obtain temporary Beer and/or Wine Permits from the North Carolina Alcoholic Beverage Control Commission (919) 779-0700 located at 3322 Garner Road.
3. **License Tax Due Date** - The Malt Beverage / Wine Premises License Tax must be paid before a business may begin to sell malt beverages and/or wine. The license must be renewed each year prior to April 30.
4. **To apply for a Malt Beverage / Wine Premises License** - please complete the attached application. An application cannot be processed without the following information:
  - ☐ Type of State ABC permit you have been issued.
  - ☐ Your State ABC permit number(s).
  - ☐ A copy of your State ABC permits for malt beverage and wine sales.
  - ☐ The street address of your business location. Include any suite or unit numbers.
  - ☐ The business trade or D/B/A name.
  - ☐ The business mailing address.
  - ☐ Indicate the business location telephone number.
  - ☐ The number of locations within the city limits that have been issued State ABC permits in your corporate name or under your ownership name. Include the location you are applying for.
5. **Corporations, Limited Liability Companies, Limited Liability Partnerships, S-Corporations:**  
The business corporate name must be the same as listed on your ABC permit. For LLP's, the managing partner is considered to be the corporate owner of a business.
  - ☐ Corporations must have a Resident Manager. The license will be issued in the Resident Manager's name. The Resident Manager must sign the application
6. **Proprietorships, Partnerships:**  
The business owner **must** be the same as listed on the ABC permit. The business owner must sign the application. For the purposes of this application, Limited Liability Companies and Limited Liability Partnerships are considered to be corporations.
7. **Fees:**  
ABC permit type and the number of locations operated within the Raleigh City Limits determine the license fee. Please refer to the fee schedule on the back of this page.
8. **Payment** - Once completed, please mail your signed application with the appropriate payment, and a copy of your North Carolina ABC permit to City of Raleigh Revenue Services at the above address. Please make your check payable to the "City of Raleigh." DO NOT SEND CASH. Walk-in applications are accepted in the 1<sup>st</sup> Floor Revenue Services Lobby of the Avery C. Upchurch Municipal Complex located at 222 West Hargett Street.
9. **Other City of Raleigh Licenses:**
  - ☐ **Business License** - In most cases, businesses need a City of Raleigh Business License in addition to a Malt Beverage / Wine Premises License.
  - ☐ **Amplified Entertainment Permit** - Businesses that provide amplified entertainment are required to obtain an Amplified Entertainment Permit. Special approvals are required for this permit. In some cases, City Council approval may be required. Please apply for the permit at least a month before you plan to provide amplified entertainment.

For More Information, contact Revenue Services at (919) 890-3200.

## **Malt Beverage / Wine Tax Schedule**

<b>Location Number</b>	<b>Malt Beverage</b>		<b>Fortified and/or Unfortified Wine</b>	
	<b>Off Premises</b>	<b>On &amp; Off Premises</b>	<b>Off Premises</b>	<b>On &amp; Off Premises</b>
1	\$5.00	\$15.00	\$10.00	\$15.00
2	5.50	16.50	11.00	16.50
3	6.05	18.15	12.10	18.15
4	6.65	19.96	13.31	19.96
5	7.32	21.96	14.64	21.96
6	8.05	24.16	16.10	24.16
7	8.86	26.58	17.71	26.58
8	9.75	29.23	19.48	29.23
9	10.73	32.15	21.43	32.15
10	11.80	35.37	23.57	35.37
11	12.98	38.91	25.93	38.91
12	14.28	42.80	28.52	42.80
13	15.71	47.08	31.37	47.08
14	17.28	51.79	34.51	51.79
15	19.01	56.97	37.96	56.97
16	20.91	62.67	41.76	62.67
17	23.00	68.93	45.94	68.93
18	25.30	75.83	50.53	75.83
19	27.83	83.41	55.58	83.41
20	30.61	91.75	61.14	91.75
21	33.67	100.93	67.25	100.93
22	37.04	111.02	73.98	111.02
23	40.74	122.12	81.38	122.12
24	44.81	134.33	89.52	134.33
25	49.29	147.76	98.47	147.76

Wholesale Malt Beverage ..... \$37.50

Wholesale Wine (Fortified and/or Unfortified) ..... \$37.50

Wholesale Malt Beverage and Wine (Fortified and/or Unfortified) ..... \$62.50

# City of Raleigh

PO Box 590 | Raleigh North Carolina 27602

License# \_\_\_\_\_

License Tax Year Beginning May 1, \_\_\_\_\_

MALT BEVERAGE\_\_\_\_\_ FORTIFIED WINE\_\_\_\_\_ UNFORTIFIED WINE\_\_\_\_\_

Please indicate whether this is the 1<sup>ST</sup>, 2<sup>ND</sup>, 3<sup>RD</sup>, 4<sup>TH</sup>, etc. location within the city limits under this ownership: \_\_\_\_\_

Revised 7/2006

THE APPLICANT CERTIFIES THAT THE FOLLOWING STATEMENTS ARE TRUE:

1. The applicant is a resident of North Carolina and is at least 21 years of age, unless the applicant is a manager of a business selling only malt beverage and unfortified wine, in which case the applicant shall be at least 19 years of age.
2. The applicant has not been convicted of any alcoholic beverage offense or of a misdemeanor controlled substance offense within the past two years.
3. During the preceding license year, the applicant has not committed any act or permitted any condition for which his/her license was, or might have been, revoked or suspended.
4. The applicant has not been convicted of a felony within the past three years.

NOTE: STATE LAW PROVIDES THAT ANY PERSON WHO SHALL KNOWINGLY MAKE ANY FALSE STATEMENTS ON THE APPLICATION FOR THIS LICENSE SHALL BE GUILTY OF A MISDEMEANOR, AND UPON CONVICTION, SHALL BE FINED AND/OR IMPRISONED AS PROVIDED BY LAW.

SIGNATURE OF APPLICANT: \_\_\_\_\_

CODE	LICENSE TYPE	TAX
(A)	ON & OFF MALT BEVERAGE	\$
(B)	OFF MALT BEVERAGE	\$
(C)	ON & OFF UNFORTIFIED WINE	\$
(D)	OFF UNFORTIFIED WINE	\$
(E)	ON & OFF FORTIFIED WINE	\$
(F)	OFF FORTIFIED WINE	\$
(BW)	WHOLESALE MALT BEVERAGE	\$
(WW)	WHOLESALE WINES (FORT AND/OR UNFORT)	\$
(ZZ)	PENALTY	\$
(NC)	NAME CHANGE	\$
(MC)	MANAGER CHANGE (NO FEE)	\$
(PT)	PAST DUE TAX	\$
(PZ)	PAST DUE PENALTY	\$
	Total	\$